

Dear University Citizens,

In connection with the spread of the new coronavirus that appeared in China, it is our primary responsibility to take immediate measures to prevent the further spread of the virus to ensure the safety of our students and university citizens.

The emergence of the disease in our country makes it necessary and justified for our institution to be prepared to handle the tasks related to the spread of the virus as carefully as possible. With this in mind, on March 6, 2020, I decided to set up an Epidemiological Operational Corps (hereinafter: NUPS EOC), with the participation of Pol. Colonel. Dr. László Christián, Deputy Rector (Head of the OC), Colonel Dr. Gyula Kóródi, occupational health physician, Dr. István Tomasitz, Secretary General, Dr. Gábor Szarka, Director General, Orsolya Horváth, Director, and Brigadier General Árpád Pohl, Dean. The task of the NUPS EOC is to coordinate the tasks related to the new coronavirus, to closely follow the latest information, to make up-to-date institutional action plans, to elaborate the details of the necessary measures and to make related decisions while keeping the Rector informed.

Based on the decisions of the NUPS EOC, I am announcing the following provisions:

1. All University Citizens who have been at the primary and secondary sources of the coronavirus epidemic in the last 14 days (China, South Korea, Italy, Iran) and / or have been in direct contact with a person who has visited these locations within the last two weeks and those who are abroad for the moment, should stay away from the University for 14 days after returning home and should isolate oneself at home, trying to avoid direct physical contact with anyone.
2. From now on, university students, faculty, and staff members are advised to avoid all travel abroad (including currently epidemic-free destinations), whether for private or official purposes. If any university staff member or student travels abroad for any important and urgent reasons, he or she shall be obliged to stay at home for 14 days after his or her return to home , on which the persons concerned shall be obliged to provide information as set out in point 3.
3. In connection with points 1-2., all concerned University Citizens are required to notify directly their immediate supervisor and NUPS EOC of their absence in an e-mail sent to the address ot@uni-nke.hu, by completing and submitting the questionnaire and statement attached to this letter.
4. In accordance with this regulation, I ask the academic staff members to waive their conference attendance from today for the period until 30 April 2020. During this period, the University does not support or assist in the organization of any professional travel abroad.
5. All University Citizens residing in a NUPS college shall be obliged to immediately report to the NUPS EOC his or her travel abroad defined in points 1-2, or if he or she has been in

direct contact with a person who has been in an area affected by the epidemic in the last two weeks, by sending an e-mail to the address ot@uni-nke.hu, and by completing the document described in point 3. This is to enable us to provide proper placement, for their own safety and that of their surroundings. This report shall also be made to the Head of the college by the person concerned.

6. Reception of external visitors in the colleges of the NUPS shall be prohibited until 30 April 2020.

7. Up until 30 April 2020, the organization or the accommodation of international conferences and events with the participation of foreign guests, that of conferences and events for Hungarian participants exclusively, and events organized internally or by external partners or students will be decided individually, taking into account the recommendation of the NUPS EOC.

8. The inviting organizational unit or the Head of the concerned student organization shall inform the NUPS EOTF of the guests already invited and who are originally planned to arrive at the University before 30 April 2020. The NUPS EOC shall make a proposal to the Rector regarding the reception of the guests. Nonetheless, efforts should be made to delay the event.

9. I call on the Emeritus Professors of the University and any academic or other staff members for whom - because of their age or state of health - the new coronavirus poses a higher than average risk, to avoid attending events organized by the University and to suspend their teaching activities.

10. I urge University Citizens to pay special attention to complying with basic hygiene rules, with special regard to avoiding forms of greeting with physical contact.

11. Please be advised that hand sanitizers have been placed at the entrance of each university building, accompanied by official information. Door handles are regularly disinfected by the cleaning staff.

12. I call on all students, faculty, and staff to observe and abide by the procedures issued by the National Public Health Center and the guidelines of the Central Operational Corps.

13. Should you have the symptoms such as fever, cough, chest pain, shortness of breath, please call your GP and call the National Public Health Center on + 36-80-277-455 or + 36-80-277-456.

14. Please share all relevant information with the EOC (ot@uni-nke.hu) and be consistent with EOC guidelines for action and communication, also using this electronic contact for questions.

15. I call upon the University Citizens to draw the widest possible attention to the observance of the above rules!

We must prepare for inevitable changes in our daily lives. For the University, the health of its citizens and that of their family members is paramount, for which we must also suffer inconvenience and restrictions. In this regard, I kindly ask for the understanding and the increased cooperation of the members of the community.

Budapest, 10 March, 2020

Dr. András Koltay

Rector